

# College Closure Policy

## Closure during the day of the College

### Schedule of Decision Making

	<b>Responsible Person</b>	<b>Deputy</b>
Closure during the day of the College	<b>Principal</b>	<b>Senior Team</b>
College Schools Partnership	<b>G Hotchkiss</b>	<b>J Davie</b>

### Communication Channels

	<b>Responsible Person</b>	<b>Deputy</b>
College Website and Facebook	<b>S Coutts</b>	<b>G Clark</b>
West Lothian Council Website	<b>S Coutts</b>	<b>G Clark</b>
Access Server	<b>E Brown</b>	<b>B Smillie</b>
Radio Forth	<b>S Coutts</b>	<b>G Clark</b>